**Introduction & Overview of the Agenda**

Aracely Molina started the meeting at 02:01 PM with a quick overview of the Agenda. Members/participants introduced themselves.

* + Agenda & Materials: Refer to the contents within **2023 AH-Geron AdvBoard Agenda & Materials**.
  + List of Members/Participants: Refer to **Contact List**, **Participants List**, and **Zoom Chat Log**.

**Review of Courses & Curriculum**

(See the list of the courses in each program and their descriptions in the attached 2023 AH-Geron AdvBoard Agenda & Materials)

Aracely Molina reviewed the curriculum of the current Allied Health programs Health Occupations, Certified Nurse Assistant & Home Health Aide, Fundamentals of Medical Billing & Coding to receive feedback from the members. She also reviewed the curriculum of the previously approved programs (refer to the 2022 Advisory Board Meeting): Licensed Vocational Nursing (LVN), Electrocardiography (EKG) Technician, and Phlebotomy Technician. Par Mohammadian added that jobs in healthcare are in high demand across the board.

She also added that the current Health occupation program would be more suitable for those students who have never been involved in healthcare. Additionally, this program introduces high school students who are interested in the healthcare industry. Par Mohammadian asked the members to support them with introducing them to clinical sites to be utilized as internships sites for students. There is a need for clinical sites for training Certified Nurse Assistant (CNA) and Home Health Aide (HHA) students. She also mentioned that the department is looking to hire an EKG faculty and looks forward to referrals. Finally, she mentioned that a respiratory/diagnostic program may be explored.

Par Mohammadian continued with the review of the following programs: Pharmacy Technician and Medical Office Administrative Assistant (Non-Credit). Dr. Lavy provided feedback on the pharmacy technician students enrolling in the externship course and are in the process of taking courses to complete Pharmacy Technician associate degree ­as their educational goal and to further prepare in their career.

Par Mohammadian also received the support and approval of the members to offer additional Programs in Medical Assistant (Clinical) and In-Home Supportive Services Providers. She gave an overview of the programs and the demand. Magaly Rojas provided positive comments on the program that is offered at LACC and the students from Antelope Valley, San Fernando, and other areas attend IHSS courses at LACC. She then added that the IHSS program is very popular, and LACC may be the only college currently offering these courses in the area.

Ivet Bazikyan reviewed the Gerontology courses and programs. The goal of the program is to grow the program, to familiarize the community with this program, and to get students excited about working with older adults. She requested the members to provide opportunities for fieldwork placement, spread the word regarding gerontology program within the organizations, communities, and high schools, and encourage students, especially those interested in careers in the medical field or social work, to look into the gerontology certificate as a way to supplement their education and for workforce preparation. The members provided valuable feedback and offered their support to serve as sites for fieldwork.

**Approval and Validation of Courses and Curriculum**

* Courses and curriculum, both current and in-development, received no objections and were approved/validated by advisory board members/participants.

**Contact Information**

* Aracely Molina, Par Mohammadian, and Allied Health Team: [AlliedHealth@lamission.edu](mailto:AlliedHealth@lamission.edu)
* Ivet Bazikyan faculty: [bazikyi@lamission.edu](mailto:bazikyi@lamission.edu)
* Farisa Morales (STEM Dean): [moralef@lamission.edu](mailto:moralef@lamission.edu)

**Final Comments & Adjournment**

* Aracely Molina and Par Mohammadian concluded the meeting and thanked the participants.
* Participants express their farewell.
* Meeting adjourned at 03:18 PM.

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*Meeting minutes prepared by: Crescentia Muljawan*

*Meeting minutes reviewed by: Aracely Molina and Par Mohammadian*